

TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT

Resolution 3-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF
TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT
AMENDING AND RESTATING THE WRITTEN POLICIES
GOVERNING COMPENSATION OF DIRECTORS AND
REIMBURSEMENT OF DIRECTORS' EXPENSES

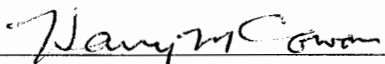
WHEREAS, Resolution 2006-1 was duly adopted to institute written policies governing compensation of Directors and reimbursement of Directors' expenses ("Directors' Compensation and Expense Reimbursement Policy"); and

WHEREAS, changes in the statutory provisions governing reimbursement policies have now occurred necessitating changes in the Directors' Compensation and Expense Reimbursement Policy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT as follows:


1. Each of the matters set forth above is true and correct and the Board so finds and determines.
2. The Board hereby approves and adopts the Amended and Restated Directors' Compensation and Expense Reimbursement Policy attached hereto as **Exhibit A** and incorporated herein by reference.
3. The Board hereby ratifies that the General Manager of the District is designated as a local agency official to receive, along with each Director, ethics training in accordance with Government Code sections 53234 et seq.

PASSED, APPROVED and ADOPTED by the Board of Directors of TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT this 20th day of April, 2011.



Harry M. Cowan, President

ATTEST:



John A. Martin, Secretary

TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT

AMENDED AND RESTATED DIRECTORS' COMPENSATION AND
EXPENSE REIMBURSEMENT POLICY

1. Directors' Compensation.

Each Director shall receive compensation in an amount not to exceed One Hundred Dollars (\$100) per day for each day's attendance at each of the following designated events or occurrences, not exceeding a total of six days in any calendar month:

- a. Meetings of the Board of Directors;
- b. Meetings of Board Committees or other bodies serving in an advisory capacity to the Board;
- c. Educational or training seminars or conferences, including, but not limited to, ethics training required under Government Code sections 53234 et seq.;
- d. Negotiation sessions;
- e. Depositions;
- f. Arbitration proceedings;
- g. Court hearings and trial;
- h. Meetings with District Legal Counsel, consultants, engineers or other professionals for the purpose of conducting District business;
- i. Any other activity which the Board requests in writing the Director to attend in advance of the Director's attendance at such activity.

2. Reimbursement of Directors' Expenses Incurred in Performing Official Duties.

Directors shall be entitled to be reimbursed their actual and necessary expenses relating to travel, meals, lodging and other actual and necessary expenses incurred in attending any of the events and occurrences listed in paragraph 1 above. Directors shall use government and group rates offered by a provider of transportation or lodging services for travel and lodging when available, and rates for travel, meals, lodging and other actual and necessary expenses shall not exceed those rates established by the Internal Revenue Service in Publications 463 or 1542,

or any successor publication, as amended from time to time. Notwithstanding the foregoing, if the lodging is in connection with a conference or organized educational activity conducted in compliance with subdivision (c) of section 54952.2 of the Government Code, including but not limited to ethics training required in sections 53234, et seq. of the Government Code, costs shall not exceed the maximum group rate published by the conference or activity sponsor, provided that lodging at the group rate is available to the Director at the time of booking. If such group rate is not available, the Director shall use comparable lodging that is otherwise consistent with the requirements of this paragraph. All expenses which are not considered or otherwise dealt with under IRS Publications 463 or 1542 shall be approved by the Board in a public meeting before the expense is incurred. If a Director chooses to incur additional costs that are above the rates established pursuant to this paragraph 2 and those costs have not been approved by the Board as set forth in the preceding sentence, then the Director may do so at his or her own expense.

3. Procedure to Claim Reimbursement.

A Director claiming reimbursable expenses pursuant to paragraph 2 above shall complete a Director's Expense Report in the form attached as **Appendix A** hereto, listing each expense and attaching the supporting documentation for each listed expense. A Director's Expense Report shall be signed and submitted within 20 days after the expenses are incurred.

4. Directors' Reports.

A Director who at the expense of the District attends an event specified in paragraph 1 above, other than a meeting of the Board, shall provide a brief report on the event or occurrence attended at the next regular meeting of the Board.

5. Ethics Training.

No Director shall receive any compensation for the performance of official duties or receive reimbursement for actual or necessary expenses unless such Director receives training in ethics pursuant to sections 53234 et seq. of the Government Code, to wit, at least two hours of training and general ethics principals and ethics laws relevant to his or her public service every two years. Each new Director commencing service shall complete such two hours of required training no later than one year from the first day of service as a Director and thereafter at least once every two years. Each Director shall promptly file with the District proof of his or her participation in required ethics training as issued by the providers of such training courses. Such proofs of participation shall be maintained by the District for at least five years and shall be subject to disclosure under the California Public Records Act.

6. Consistency.

The provisions of Article 2.3 (beginning with section 53232) and Article 2.4 (beginning with section 53234) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code, as amended from time to time, are hereby incorporated by reference. In the event of any inconsistency between the provisions of such Articles 2.3 and 2.4 with this policy, the provisions of such Articles 2.3 and 2.4 shall control.

